

**TRI-COUNTY TECHNICAL COLLEGE
STATEMENT OF POLICY**

POLICY NUMBER: 3-2-1012

PAGE: 1 of 1

POLICY TITLE: Catalog Rights

**RELATED POLICIES
AND PROCEDURES:** None

**ADMINISTRATIVE
RESPONSIBILITY:** Assistant Vice President, Instruction and Institutional
Effectiveness

July 1, 2004

June 30, 2014

June 30, 2014

**DATE APPROVED BY
AREA COMMISSION**

DATE LAST REVIEW

DATE LAST REVISION

A student admitted to a curriculum is granted the right to complete that curriculum as defined in the College catalog at the time of initial enrollment.

A student may be required to take different but comparable courses to complete the program should the original curriculum courses not be available.

If a student does not attend for three consecutive terms (including summer) as required by the curriculum and applies to return to the same curriculum, the student must follow the curriculum as defined in the College catalog in effect at the time of readmission.

If a student changes his/her major, he/she is required to follow the curriculum as defined in the College catalog in effect at the time of the change of major.

Waivers and substitutions for required courses must be recommended by a student's department head/program coordinator and approved by the dean. In the event of a curriculum change, waivers and substitutions for required courses must be re-evaluated by the department head/program coordinator and dean.

The Assistant Vice President for Instruction and Institutional Effectiveness, or designee, may authorize exceptions.